

University Advisors Network
February 19, 2025
In-person: UAC Training Room, Close-Hipp Suite 301
Via TEAMS: [Join the meeting now](#)

Welcome and [Review of Minutes](#)

Claire & Heidi

Attendees: Rob Arnold, Charlie Ball Burrell, Valeria Bates, Jillian Bigony, Jane Bouknight, Rebecca Boyd, Mary Brabham, Rachel Bradley, Caitlyn Brockington, Della Bryant, Brandi Byers, Chantelle Cayruth, Latecia Cobbs, Joey Derrick, Kelly DeShazo, Mike Dial, Michaela Donahue, Nora Dragovic, Brian Dusel, Lauren Epps, Teresa Florentin, Travis Gardner, Courtney Godwin, Richard Hartley, Dawn Hiller, Kiisha Hilliard, Mike Horton, Sarah Jusiewicz, Lane Kennedy, Helen Le, Brandon Lindsey, Xinfeng Liu, Laken Long, Melissa Lowe, Aaron Marterer, Keith Martin, Ali Mathwig, Anna May, Kaitlyn McCanna-Doty, Sara McConville, Sabrina McClure, Kyle McMillion, Aaron Meade, Brandi Moore, Caleb Morris, Alexis Mynio, Kayla Payne, Anita Poole, Jay Pou, Claire Robinson, Lauren Sanborn, Sam Schmoker, Amanda Shores, Alyssa Stephens, Amanda Therrell, Anna Tompkins, Heidi Waltz, Josh Weakland, Kate Weaver, Valerie Weingart, Antonio Wells, Gray Williams

- Minutes approved

Financial Aid Updates, CPoS, FAFSA

Joey Derrick

- 2025-2026 FASFA loading going great
- Seeing benefits of the new Act that went into effect last year, hopefully being more accurate and ready to have financial packages for the students.
- Auto pulling information from IRS
- Awards to be made around April 1st
- Policy academic progress (SAP) change – always at end of spring and if not meeting SAP cut off students and must appeal – moving to assessing SAP at the end of each term – if identified at the end of fall can continue into spring and help to do a better intervention trying to take away the surprise.
- CPoS updates – going smooth this spring, 504 undergrads less than full time and this was correct. Usually, lands between 500-600 students in this group/
- First summer to have CPoS in place
- Appreciate the collaboration of all.
- Looking to running CPoS more often, there are a few groups in DW that the program is not picking up
- Summer CPoS criteria are the same as fall and spring. Must be enrolled in 6 or more applicable hours

Priority Registration Policy

Josh Weakland

- ACAF 3.08 Undergraduate Priority Registration - new policy
- April 2024 taskforce created
- 33% have priority registration
- Priority Group A – Seniors, NCAA, Honors, SDRC

- Priority Group B – military veterans, student managers, accelerated study plans, marching band
- Priority Group A will register during week one; Priority Group B will register during week two
- Here is a sample time ticket schedule -

APPENDICES

Sample Time Ticket Schedule for a Major Semester

Days may vary based on USC System-wide Time Ticket Coordination

Week One

Day 1

- Priority A Registration for Seniors
- Priority B Registration Seniors

Day 2

- General Registration for Seniors

Day 3

- Priority A Registration for Juniors, Sophomores, and Freshmen

Week Two

Day 1

- Priority B Registration for Juniors
- General Registration for Juniors

Day 2

- Priority B Registration for Sophomores
- General Registration for Sophomores

Day 3

- Priority B Registration for Freshmen
- General Registration for Freshman

Day 4

- Non-degree seeking Undergraduate Students

- Goes by credit hours not entry term
- For example: Week Two - Day 1 – Priority B students will have earlier ticket times on the same day and the general will have later ticket times on that day
- Graduate level time tickets did not change
- Not sure what the time ticket will be like yet.
- Do not have exact number of students that will be registering in Week One

- When will time ticket report in DA be updated? Do not know yet but Aaron Marterer will check into it.

Athletics Advising

Kaitlyn Doty

- Fall 2024 highlights – earned 2nd highest semester departmental gpa ever
- Earned 2nd highest cumulative departmental gpa ever
- 17 of 18 teams earned 3.0 gpa or better
- Athletes can miss no more than 13% of classes for unexcused absences
- Athletic advisors work with athletes on degree completion, priority registration, study sessions, time management, organizational skills, diagnostic screening and learning assessments, and campus partnerships
- Athletic attendance policy does not include travel or medical

FALL & SPRING SEMESTERS	
<i>THE FOLLOWING SANCTIONS ARE BASED ON THE NUMBER OF UNEXCUSED ABSENCES PER CLASS.</i>	
1st-4th unexcused	E-MAIL NOTIFICATION TO HEAD COACH (AND SPORT ACADEMIC LIAISON) & SENIOR ASSOCIATE A.D. OF ACADEMICS & SPORT ADMINISTRATOR
5th unexcused	E-MAIL NOTIFICATION TO HEAD COACH (AND SPORT ACADEMIC LIAISON), SENIOR ASSOCIATE A.D. OF ACADEMICS, SPORT ADMINISTRATOR, & ATHLETIC DIRECTOR; HEAD COACH (OR DESIGNEE) IS ENCOURAGED TO MEET WITH STUDENT (ADDITIONAL ABSENCES WILL RESULT IN WHETHER THE STUDENT ATTENDS THE MEETING); STUDENT MUST SIGN A STATEMENT OF ACKNOWLEDGEMENT.
6th+ unexcused	WILL RESULT IN THE STUDENT-ATHLETE RECEIVING RECOMMENDATIONS FROM THEIR HEAD COACH AND SPORT ADMINISTRATOR, BEGINNING WITH THE NEXT CONSECUTIVE EVENT ON THE SCHEDULE. THOSE RECOMMENDATIONS ARE BUT NOT LIMITED TO A REDUCTION OR REMOVAL OF ALSTON FUNDS, AN APOLOGY TO THE INSTRUCTOR VIA EMAIL OR IN PERSON, REPAYMENT OF COURSE FEES IF COURSE IS FAILED AND WITHHELD FROM COMPETITION/PRACTICE OR ANY OTHER RECOMMENDATIONS DEEMED APPROPRIATE

- Athletics get progress reports because they want the students in the classroom
- Will be sending out practice times for Fall sport
- Will have study hall on the road
- Each advisor has 2-3 teams to work with
- Have learning specialists on staff
 - defined by documented LC, 504 plan/IEPS, wellness concerns, etc.
 - They work outside the classroom with the students
 - Serve as liaison to SDRC/Mental Health Wellness
- They have tutors and academic coaches; if you know students that would like to do this – contact Charlie Ramage
- Athletics work with advisors and colleges on the following topics;
 - Transfer degree evaluations
 - Degree progression and completion
 - PTD – Progress Towards Degree – hours and %
 - Certification forms and meetings
 - Advising and priority registration

- Athletic advisors role
 - Fall practice times
 - Summer school
 - Athletics process
- If an athlete has not come in for advisement, please reach out to the athletic advisor because they are in constant contact with the student.
- Summer school process – covered for scholarship athletes and a very specific application process – must be extenuating circumstances- degree completion or only time to get the class due to practice and playing schedule or NCAA eligibility requirements, and incoming transfer students.

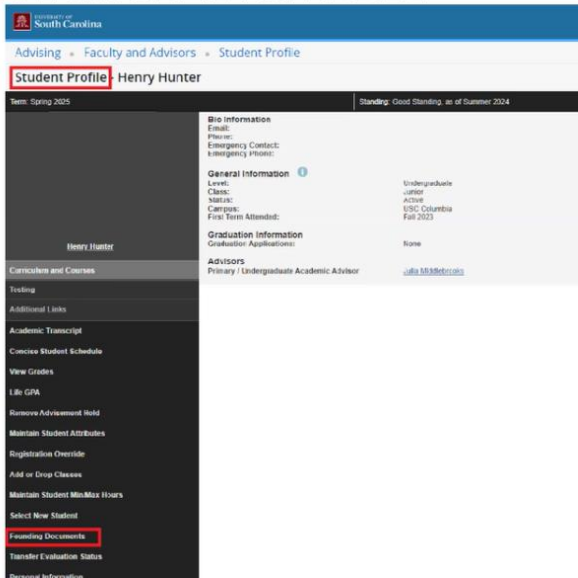
Founding Document Requirement – Information for Advisors

**Trena Houp
Aaron Marterer
Amanda Shores**

REACH Act Requirements - Office of the Provost | University of South Carolina

- Fall 2023 CHE clarified the compliance process for transfer students:
 - Beginning in fall 2024, if an incoming student has transfer course equivalent to one of the USC’s REACH Act (FND) courses, the credit hours will be applicable toward their total hours, however, it will not count towards the REACH Act compliance unless the transfer in course has been approved by CHE as REACH Act compliant. See List of CHE approved courses
 - Additional as of Fall 2024 student should not be approved to take an FND course as a transient student as a non-USC institution unless that course is a CHE approved REACH Act course offered at another SC institution.
- Students with an equivalent, but not CHE approved REACH Act course will be asked to complete an online module that cover the required founding documents
- Only transfer students with an equivalent transfer course will be eligible to take this module
- Students without an equivalent course
- Students and advisors have been notified that the course is needed
- Where you can find the information in Banner if the student needs the FND

REACH ACT COMPLIANCE FOR STUDENTS WITH TRANSFER CREDIT



- Founding Documents Self Service Page can be found on the Student Profile for both Students and Advisors.
- The page will indicate whether a student has met the requirement.
- If a student has met the requirement, the page will show how the requirement was met.




- Added a header in DW
- Effective 2024-2025 Bulletin and DW
- Corresponding DW report to id students
- Reviewing SP 25 graduate to identify any students not in compliance
- Continue to alert Trena Houpp (cc Amanda Shores) of any issues around currently enrolled students.
- New website for students and advisors
- Advisor training resource available – including strategies for transient study



<https://youtu.be/DsCQXgS0Uv>

Y

 YouTube

Meeting the Requirement: Summer Courses



L1 3.2 - Founding Documents Requirement (2025)

University Advising...
26 views · 25 days ago

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- Remind students that this is a state policy not a university policy and we have to comply, and we cannot change anything
- If one of our courses, or prior to fall 2024 transfer courses, we are waiving the requirement.
- Please review your students and reach out to Amanda
- We need to have the number so if CAS needs to create a second 8 week course for the students
- **No one can make exceptions for FND in DEGREEWORKS.**
- Having made exceptions in the past, we are working through those now.
- The module is called Sandbox instead of Founding Documents, so it is confusing students.
- Will the FND courses be offered during the summer, winter session, and 8 weeks? Working with CAS to ensure that we have the courses needed.

- AP credit counts but IB, Cambridge, and CLEP does not count – AP has dedicated classroom instruction time and CLEP does not have dedicated classroom instruction time

Announcements

- Clair announced – Ali Mathwig will be the Director of Four Year Advising on March 3rd.
- Sara McConville new title - Outreach Student Education

Adjourn