

Campus Recreation

Reservations & Events

Insurance Requirements

Certificate of Insurance (COI)

1. The insurance policy must be a comprehensive general liability policy in the amount of not less than **\$1,000,000.00 per occurrence**.
2. The insurance policy must include the following information as specified as below:
 - a. **Additional Insured:** “The University of South Carolina, its’ Board of Trustees, officers, employees, staff, volunteers, and all participants.”
 - b. **Certificate Holder:**
University of South Carolina
Office of Campus Recreation
Strom Thurmond Wellness and Fitness Center
1000 Blossom Street
Columbia, SC 29208

*The additional insured and certificate holder must be listed on COI exactly as written above.

Food

- \$1,000,000.00 per occurrence for food being prepared on-site or for food being brought ready to eat and needing to stay warm with a chafing dish
- No need for insurance for food brought to facility ready to eat (i.e. Dominos, DiPrato’s, “boxed” lunch)

Tent

- \$2,000,000 per occurrence
- Note: Stakes for outdoor equipment (tents, netting, etc.) at Campus Recreation fields must be no deeper than 6". Any additional reinforcement of outdoor equipment must be supported by sandbags or similar equipment. Plastic stakes are recommended.

Inflatable

- \$2,000,000 per occurrence
 - Additionally, participant accident coverage in the minimum amount of \$10,000.00
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When in doubt of verbiage or have further questions about insurance requirements from the University of South Carolina, please contact:

1. Brian Hann, (803) 777-2828, hann@mailbox.sc.edu
2. Skip Caughman, (803) 777-7103, caughmag@mailbox.sc.edu



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UNIVERSITY OF SOUTH CAROLINA