

**Faculty Information Form**

**{insert current year}**

This information is requested of each faculty member at USCL in order to update professional files (as mandated by the Southern Association of Colleges and Schools), and as a part of the annual review of faculty, a process which includes both a peer and an administrative review (as mandated by University Policy). Information included in the Scholarship and Service (but NOT Teaching/Librarian Effectiveness) sections may be pulled and compiled for campus and Palmetto College reporting purposes, unless requested otherwise in writing by the faculty member.

Name of Faculty \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Academic division of faculty member \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Please select the one category most appropriate for your faculty status:

[ ]  Tenure-track / tenured / visiting faculty

[ ]  Tenure-track faculty undergoing first year review

[ ]  Tenured faculty undergoing post-tenure review (must include previous six years of professional activities)

[ ]  Full-time instructor (reviewed with scholarship component)

[ ]  Full-time instructor (reviewed without scholarship component)

Professional Activities

# January 1, {insert current year} - December 31, {insert current year}

Please include information from the current calendar year only. For a description of the current criteria for each of the areas below, please refer to the most recent edition of the *Palmetto College Campuses Faculty Manual*. For more specific guidelines on completing this form, see the faculty resources available on the USCL website.

**Effectiveness as a Teacher and/or Librarian:**

**Scholarship:**

**Service:**

**Optional Personal Statement:**