

**Directions:**

**Description of Project:**

Student must write a paragraph or more describing the work he/she is planning to undertake, outlining (as appropriate) the purpose of the project, the student's role, the expected outcomes in terms of education, data collection and the product required by the supervisor. The product can be a short report, weekly written updates, field journal, etc, decided in consultation with the supervisor. Project description should be attached to this page.

**Budget:**

**Students who would like to be considered for departmental funding (when available) should include a budget that itemizes necessary expenses beyond ordinary subsistence, which will be incurred in the process of undertaking the project. Such expenses include travel (airfare, fuel for travel outside Columbia, hotels), tuition, supplies (plastic bags, audio and video tapes, stationary, etc.), laboratory fees and so forth. Attach the budget to this page.**

**Contract for Summer Research/Field Practicum**

**Student's Name:** \_\_\_\_\_

**Faculty Supervisor:** \_\_\_\_\_

**Title of Project:**

**Start Date:** \_\_\_\_\_

**End Date:** \_\_\_\_\_

**Description of Project:**

**Budget: (Itemized list)**

***To be signed BEFORE the student goes into the field.***

This summer field practicum has been approved.

\_\_\_\_\_  
Supervisor's Signature

\_\_\_\_\_  
Student's Signature

\_\_\_\_\_  
Graduate Director

**\*\*Make sure to complete Verification of Required Fieldwork Form (#28) when you return**