

APGC Meeting Minutes
September 12, 2016
10:00-11:00
Wardlaw #214

Committee Members Present: Christian Anderson, Cathy Brant, Christine Christle, Joshua Gold, Spencer Platt, David Stodden, Mary Styslenger; Robbie Dedmon (Ex Officio), and guest: Erik Drasgow (COE Graduate Director)

Rob Dedmon described the purpose of the committee and Mary provided the following:

That all proposals to be reviewed during the month have to be submitted by the first Friday of the month.

That the committee chair will send out links to proposals for review by the Monday following the first Friday of the month.

That we committee members make our respective departmental faculty aware of proposals to be reviewed during the second week of the month and solicit any feedback by the second Friday to be shared at the meeting.

That we meet the third week of each month (when we have proposals to review). This allows for us to share any feedback during meeting discussion and then pass along proposals to the next committee in a timely fashion.

Next, Mary Styslenger volunteered to continue as chair this year as she explained it takes a year to really understand the business of chairing this committee. All members approved. Christine Christle agreed to be secretary and all members approved.

Erik Drasgow requested we address the last two items on the agenda first as he had another meeting to attend.

Two Items for consideration across this year: Rob Dedmon explained the following:

1. COE Policies and Procedures Document: There is a 2003 document currently in effect. There also is a 2012 version that was found/approved by AGPC but never put before the faculty. Apparently, this was a time when there were personnel changes in the dean's office. Some COE policies and procedures differ from Grad School's policies. COE Policies may be more restrictive than Grad School (and are). We need to consider the following:
 - 1) Do we want separate policies and procedures from the Grad School?
 - 2) If we do, then we need to review the 2003 document currently in effect and also the 2012 document submitted but not properly vetted by a faculty vote.Mary suggested we make a chart of the three: 2003, 2012, and Graduate Bulletin and compare before we decide. After some discussion, Rob volunteered to make the chart.
2. Mary introduced the next problem: The Number of Hours in Doctoral Programs (issues relating to:
 - a. The Grad school stipulates all courses must be in date (within 10 years)
 - b. The COE Policies and Procedures (2003) stipulates the last 30 hours must be within 8 years

- c. The Grad School does not count Master's hours towards a Ph.D.
- d. SACS stipulates 30 hours post Master's for a Ph.D.
- e. Grad School stipulates 30 hours post Master's
- f. If we have minimum hours, this would allow advisors to differentiate (and perhaps count Master's hours but not list on POS)

We need to consider creating some consistency of hours for a Ph.D. across programs. Erik and Rob are meeting with the new dean of the Graduate School this week to discuss possible solutions. We have to do something because our programs are inconsistent in the policies. We want programs to have some flexibility but we need a college policy so that people don't illegally transfer in hours from their awarded Master programs when the degree is post-masters. Erik and Rob will report back to this committee at our next meeting. Josh asked about accreditation issues. Erik said Regina Wragg researched this and did not find any minimum or maximum hour requirements.

Next we discussed two notifications of courses being moved to online format, a program deletion, and a program proposal:

- Distance Delivery (notification) This is just for information purposes only. These go through Distance Education. Josh stipulated if they were new courses, we would need to approve them.
EDRD 731 – Christine Lotter
EDPY 706 – Kelly Mulvey Lynn
- M.Ed. in Higher Ed Business Adm (program deletion)
Phil Young
Christian reported the background for this as he was on the committee to create this program. It did not materialize for various reasons, including a failed search for a faculty member to run the program. Julie Rothholtz was interim. Students in this program must be finished by Spring 18. Mary moved that we approve this deletion. Christian seconded. All approved.
- Ph.D. in Teaching and Learning for David Virtue
There are three changes in this proposal. Two are editorial corrections: 1) change "27 hours in elementary education" to "27 hours in teacher education" and 2) add EDTE 870, which was omitted from the bulletin in error. The substantive change removes the specified courses under "Curriculum" in the bulletin, thus allowing doctoral advisors more flexibility in working with their students to design the program of study. This is consistent with the intent of the degree to provide such flexibility. Teaching and Learning program faculty voted unanimously in support of this change.

Josh asked about the residency requirement for doctoral programs. Rob explained that it is in the Graduate School Policies Bulletin and that it should be on the POS.

Mary moved we approve this proposal with two changes. A typo under Section C. and Rob will fix the director's name on the application as David Virture has left. David Stodden seconded it. All approved.

We set the dates for the remaining semester: October 17, 10:00-11:00am; November 14 10:00-11:00am; and December 12, 1:00-2:00pm.

The meeting was adjourned at 11:05.