



UNIVERSITY OF  
**South Carolina**

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**School of Medicine Columbia**

**COMMITTEE MEMBERSHIP**

**2024-2025**

Updated August 27, 2024

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# University of South Carolina School of Medicine

## **Committee Membership 2024-2025**

### **Authority**

Except as otherwise required by USC and/or LCME regulations and policies (e.g., the Student Academic Responsibility Committee, Admissions Committee, Curriculum Committee), all committees and subcommittees are advisory to the Dean and operate in accord with the policies and procedures contained in the *USC Faculty Manual*. All chairs of committees must be faculty.

### **Selection of Student Members**

At the mid-point of the spring semester, the Associate Dean for Student Affairs sends eligible medical students a memorandum in which they may self-nominate themselves for service on School of Medicine committees for the next academic year. The Associate Dean for Student Affairs, in consultation with other personnel in the Office of Undergraduate Medical Education, assesses each interested student's eligibility for service. Except for the Admissions Committee and the Curriculum Committee, students are selected by class ballot. Interviews are conducted for selection on the Admissions and Curriculum Committees by members of medical education and student affairs staff who then select the student nominees. To be eligible to serve on School of Medicine committees, a student must be currently enrolled and in good academic standing; no student repeating an academic semester or year is eligible for service on School of Medicine committees until the repeat semester/year has been completed successfully.

### **Other USC and SOMC Committees**

The revised committee structure does not relate to membership of other committees of USC, the SOMC Educational Trust, of SOMC-affiliated hospitals, or the SOMC strategic planning process. The process of selection for membership on these committees is distinct from the selection process for faculty, administrative, and joint faculty/administrative committees.

### **Nomination/Election Process**

The Faculty Representation Committee is responsible for developing and administering the procedures for nomination and election of faculty members to committee and subcommittee places designated for elected members. The Faculty Representation Committee will advise the Dean on the selection of faculty members for committee and subcommittee places designated for appointees. It is expected that each faculty member under consideration for nomination for an elected committee and subcommittee position will, prior to the election, discuss his/her nomination with the chair of his/her department.

## **Voting Privileges**

All faculty, students, administrators, and non-faculty SOMC staff members, who are members of SOMC committees and subcommittees, whether elected, appointed, or ex officio, are eligible to vote unless otherwise specified. Consultants and other individuals specifically identified as staff to committees and subcommittees are not eligible to vote.

[N.B. In the *USC Faculty Manual*, "faculty" is defined as "the President, the Provost and all academic vice presidents and academic associate and assistant vice-presidents; all deans, associate and assistant deans of all schools and colleges; professors, associate professors, assistant professors, all full-time academic instructors and full-time lecturers who are not degree candidates at the University of South Carolina; visiting faculty members, emeriti faculty members, the Vice-President for Student Affairs, Director of University Libraries, professional librarians, Director of Admissions, and such other persons as the faculty sees fit to elect."

Additionally, "the following members of the faculty shall have the right to present motions and to vote: the President, the Provost, the academic vice presidents, the deans of schools and colleges, chairs of academic departments, professional librarians, full-time faculty in ROTC programs, and those regularly appointed professors, associate professors, assistant professors, and any administrative official who has tenure as a faculty member."

Finally, "the faculty of a college, school, or department shall consist of all its members having the rank of professor, associate professor, assistant professor, and all full-time instructors and part-time lecturers. Voting rights within a college, school, or department are based upon the same standards as in the University faculty."]

## **Minutes of Committee and Subcommittee Meetings**

The Chair of each committee and subcommittee will ensure that minutes of each meeting are kept and distributed to committee and subcommittee members. In addition, records of attendance at committee and subcommittee meetings should be kept for each member. July is designated the first month of the academic year, and June is designated the final month of the academic year.

I. **Committees Related to the University of South Carolina**

**Committees Mandated by the University of South Carolina *Faculty Manual***

- A. **Basic Science Unit Tenure and Promotion Committee:** formulates specific criteria for tenure and promotion of faculty members in SOMC basic science departments, assesses candidates for tenure and/or promotion, and makes recommendations to the SOMC Dean.  
CHAIR: Holly LaVoie, Cell Biology and Anatomy  
TERM OF OFFICE: Continuous  
MEETING FREQUENCY: As required  
MEMBERS: All tenured faculty members in SOMC basic science departments
- B. **Clinical Unit Tenure and Promotion Committee:** formulates specific criteria for tenure and promotion of faculty members in SOMC clinical departments, assesses candidates for tenure and/or promotion, and makes recommendations to the SOMC Dean.  
CHAIR: Kevin Bennett, Family and Preventive Medicine  
TERM OF OFFICE: Continuous  
MEETING FREQUENCY: As required  
MEMBERS: All tenured faculty members in SOMC clinical departments
- C. **Medical Library Unit Tenure Committee:** formulates specific criteria for tenure and promotion of SOMC medical librarians, assesses candidates for tenure and/or promotion, and makes recommendations to the SOMC Dean.  
CHAIR: Laura Kane, School of Medicine Library  
TERM OF OFFICE: Continuous  
MEETING FREQUENCY: As required  
MEMBERS: All tenured medical librarians in the SOMC Medical Library

II. **Committees Related Directly to the Office of the Dean:**

- A. **Faculty Representation Committee:** coordinates the process of nomination and election of faculty members to SOMC committees; advises the Dean on the appointment of faculty members to SOMC and University committees; advises the Dean on the number and purpose of SOMC committees and subcommittees; and clarifies, with elected and appointed committee chairs, the charges for each SOMC committee and subcommittee; addresses with the Dean all matters referred to it by faculty members; and assists the Dean in obtaining faculty members' input into decision making. The members of the FRC elect 3 members (2 of whom must be from basic science departments) of this committee to represent the faculty on the Executive Committee and 3 members (2 of whom must be from basic science departments) to represent the faculty on the Student Promotions Committee.  
CHAIR: Elected by members  
TERM OF OFFICE: 3-year, staggered terms; other members are ex officio  
MEETING FREQUENCY: At least once annually in June and additional meetings as required  
MEMBERS:  
2 elected basic science faculty members:  
Kiesha Wilson, Pathology, Microbiology, and Immunology, 2024-2027  
Mohamad Azhar, Cell Biology and Anatomy, 2024-2027

2 elected clinical faculty members:

Trey Brown, Pediatrics, 2022-2025 (Chair)  
Andrew Mather, Obstetrics and Gynecology, 2024-2027

2 faculty members elected at large:

Donna Ray, Medical Education, 2023-2026  
David Mott, Pharmacology, Physiology, and Neuroscience, 2023-2026

2 faculty members appointed by the Dean:

Erika Blanck, Cell Biology and Anatomy, 2022-2025  
Norma Frizzell, Pharmacology, Physiology, and Neuroscience, 2022-2025

1 faculty member appointed by the Dean from the Florence Regional Campus

Wade Lamb, 2022-2025

Interim Dean: Gerry Harmon

Associate Dean for Academic Affairs: J.T. Thornhill

Senior Associate Dean for Research and Graduate Education: Leo Bonilha

Representative from the Columbia VA Health Care System: Michael Ryan

**B. Executive Committee:** advises the Interim Dean about administration of the SOMC.

CHAIR: Interim Dean

TERM OF OFFICE: All positions are ex officio

MEETING FREQUENCY: Monthly

MEMBERS:

Interim Dean: Gerald Harmon (Chair)

Chairs of all departments:

Edie Goldsmith, Cell Biology and Anatomy  
Mitzi Nagarkatti, Pathology, Microbiology and Immunology  
Marlene Wilson, Pharmacology, Physiology, and Neuroscience  
Jamee Steen, Family and Preventive Medicine  
Sharon Weissman, Internal Medicine  
Souvik Sen, Neurology  
Meera Narasimhan, Neuropsychiatry and Behavioral Science  
Berry Campbell, Obstetrics and Gynecology  
Jack Wells, Ophthalmology  
Chris Mazoue', Orthopedic Surgery  
Caughman Taylor, Pediatrics  
Tripp Bell, Radiology  
Amy Hildreth, Surgery

1 member appointed from the Florence Regional Campus:

Ed Behling, 2022-2025

3 members elected from the FRC, 2 of whom should be from basic science departments:

Erika Blanck, Cell Biology and Anatomy, 2022-2025

Trey Brown, Pediatrics, 2022-2025

Norma Frizzell, Pharmacology, Physiology, and Neuroscience, 2022-2025

Faculty Senator Representative from the SOMC (selected from among all SOMC faculty senators by their vote): Fiona Hollis

Staff Senate Representative: Whitney Williams

Vice Dean: Jeff Perkins

Associate Deans: J. T. Thornhill, Frank Spinale, Eric Williams, Chuck Carter, Matt Orr; Alan Sechtin, Predrag Krajacic, Robert Rhinehart, Leo Bonilha

Assistant Deans: Falcia Harvey, Brian Keisler, Derek Payne, Lindsie Cone, James Cook; Donna Ray, Sandra Kelly, Paul Toriello, Bobby Miller

Director, Cardiovascular Research Center: Clinton Webb

Director of Educational Program Assessment and Quality Improvement: Travien Capers

Director of Human Resources: Susan Herndon

Director of Employee Development and Special Projects: Carla Harkness

Director of Legal Affairs: Craig Stanley

Columbia VA Health Care System ACOS for Education: James McCallum

Lead Senior Director of Development: Bryan Winters

Director of Alumni Engagement and External Affairs: Holly Jefferson

Director of Communications and Marketing: Emily Miles

Interim Director of Library Services: Roz McConnaughy

- 1. Culture and Climate Committee:** assesses and monitors the overall culture and climate within the SOMC and recommends organizational strategies, policies, and practices that will enable a diverse, welcoming, and supportive working/learning environment that embodies the SOMC values and builds a culture of civility, professionalism, inclusion and wellbeing. Reports through the SOMC Executive Committee. The Staff Council Subcommittee reports through the Culture and Climate Committee.

CHAIR: Faculty member appointed by the Dean

CO-CHAIR: Staff member appointed by the Dean

TERM OF OFFICE: 3-year, staggered terms

MEETING FREQUENCY: As needed

MEMBERS:



8 elected faculty members (at a minimum 1 tenure-track faculty member, 1 basic science professional-track faculty member, and 1 clinical professional-track faculty member)

Tenure-Track Faculty

Ana Pocivavsek, Pharmacology, Physiology, and Neuroscience, 2021-2025  
(Chair)

Cameron McCarthy, Cell Biology and Anatomy, 2022-2025

Kandy Velazquez, Pathology, Microbiology, and Immunology, 2024-2027

Basic Science Professional-Track Faculty

Erika Blanck, Cell Biology and Anatomy, 2023-2026

Clinical Professional-Track Faculty

Taryn Richardson, Rehabilitation Counseling, 2023-2026

Michele Stanek, Family and Preventive Medicine, 2024-2027

Paul Toriello, Research and Graduate Education, 2024-2027

Catherine Gutshall, PPN – Nurse Anesthesia, 2024-2027

5 staff members appointed by the Dean:

Shantia Muller, Pharmacology, Physiology, and Neuroscience

Whitney Williams, Human Resources (Co-Chair)

Heather Willingham, Cell Biology and Anatomy

Jessica Burchett, Research Center for Transforming Health

Bruce Harsey, Facilities

Medical Students:

Timothy Pitts, MII

Renee Parris, MIII

Allen Khodab, MIII

Caroline Kerrison, MIV

Evdokia Angelidis, MIV

Graduate Students:

TBA

Post-doctoral Fellow:

TBA

Resident:

TBA

Strategic Advisor: Matt Orr, Continuous Professional Development and Strategic Affairs  
(ex officio)

Employee Development: Carla Harkness (ex officio)

Director of Communications: Emily Miles (ex officio)

Employee/Student Health Nurse: Jennifer Evans (ex officio)

Director of Faculty Development in Continuous Professional Development & Strategic

Affairs: Morgan Rhodes (ex officio)

**C. Basic Science Advisory Committee:** advises the Dean about issues related to the basic sciences in the SOMC.

CHAIR: Elected by members

TERM OF OFFICE: All positions are ex officio

MEETING FREQUENCY: Monthly

MEMBERS:

Interim Dean: Gerald Harmon (Chair)

Chairs of all basic science departments:

Edie Goldsmith, Cell Biology and Anatomy

Mitzi Nagarkatti, Pathology, Microbiology, and Immunology

Marlene Wilson, Pharmacology, Physiology, and Neuroscience

Senior Associate Dean for Research and Graduate Education: Leo Bonilha

Interim Assistant Dean for Pre-Clerkship Curriculum: Sandra Kelly

Director of Biomedical Sciences Graduate Program: David Mott

Director of the Instrumentation Resource Facility: Austin Worden

Director of the CV Translational Research Center: Clinton Webb

Associate Chief of Staff for Research, Columbia VA Medical Center: Michael Ryan

Assistant Dean for Finance and Administration: Derek Payne

Vice Dean: Jeff Perkins

**D. Biomedical Engineering Committee:** advises the Dean on issues related to biomedical engineering in the SOMC.

CHAIR: Elected by members every two year

TERM OF OFFICE: No term limit

MEETING FREQUENCY: As required

MEMBERS:

Faculty who have a research interest in biomedical engineering or who participate in the Biomedical Engineering Program.

Clinton Webb, Cell Biology and Anatomy/Cardiovascular Center

Jay Potts, Cell Biology and Anatomy

Wayne Carver, Cell Biology and Anatomy

David Mott, Pharmacology, Physiology, and Neuroscience

Mark Uline, Biomedical Engineering

Jason Kubinak, Pathology, Microbiology, and Immunology

Senior Associate Dean for Research and Graduate Education: Leo Bonilha

**E. Student Promotions Committee:** advises the Dean about the academic standing of medical students enrolled in the SOMC.

CHAIR: Elected by members annually in June

TERM OF OFFICE: All positions are ex officio

MEETING FREQUENCY: Twice a year in May and December and additional meetings as required.

MEMBERS:

Chairs of all departments:

Edie Goldsmith, Cell Biology and Anatomy  
Mitzi Nagarkatti, Pathology, Microbiology, and Immunology  
Marlene Wilson, Pharmacology, Physiology, and Neuroscience  
Jamee Steen, Chair, Family and Preventive Medicine  
Sharon Weissman, Internal Medicine  
Souvik Sen, Neurology  
Meera Narasimhan, Neuropsychiatry and Behavioral Science  
Berry Campbell, Obstetrics and Gynecology  
Jack Wells, Ophthalmology  
Chris Mazoue', Orthopedic Surgery  
Caughman Taylor, Pediatrics  
Tripp Bell, Radiology (Chair)  
Amy Hildreth, Surgery  
Kevin Bennett, Translational and Clinical Science

3 faculty members elected from the FRC, 2 of whom should be from basic science departments:

Erika Blanck, Cell Biology and Anatomy, 2022-2025  
Trey Brown, Pediatrics, 2022-2025  
Norma Frizzell, Pharmacology, Physiology, and Neuroscience, 2022-2025

Staffed by Associate Dean for Student Affairs: Eric Williams

Ex officio non-voting member: Associate Dean for Undergraduate Medical Education:  
Predrag Krajacic

1. **Academic Review Committee**: makes recommendations for consideration by the Student Promotions Committee regarding the academic standing of medical students enrolled in the SOMC.

CHAIR: Elected by members, two co-chairs

TERM OF OFFICE: 3-year, staggered terms for faculty members; Chair is ex officio

MEETING FREQUENCY: Twice a year in May and December and additional meetings as required.

MEMBERS:

3 elected basic science faculty members:

Ben Hawfield, Cell Biology and Anatomy, 2023-2026  
Avery Dingle, Pathology, Microbiology and Immunology, 2024-2027  
Jay Potts, Cell Biology and Anatomy, 2024-2027

3 elected clinical faculty members:

Kaustubh Joshi, Neuropsychiatry and Behavioral Science, 2023-2026  
Andrew Mather, Obstetrics and Gynecology, 2024-2027  
Jeanette Fulton, Radiology, 2024-2027

3 faculty members appointed by the Dean:

Rita Dixon, Physician Assistant Graduate Program, 2024-2027

Kevin LeBlanc, Nurse Anesthesia Graduate Program, 2024-2027  
Kerry Sims, Obstetrics and Gynecology, 2024-2027

Associate Dean for Student Affairs: Eric Williams (co-chair/ex officio)

Associate Dean for Undergraduate Medical Education: Predrag Krajacic (ex officio)

2. **Honor Committee:** encourages the students of the USC SOMC to uphold the highest standards of integrity; informs the students of the USC SOMC of the expectations set forth by the written Honor Code; informs the students of the USC SOMC of the process of the Honor Council; and serves as a pool of hearing panel members for the Honor Council.

CHAIR: Logan Hitchcock

TERM OF OFFICE: 3-year, staggered terms for faculty advisors; 1 year for Chair (always an M-II)

MEETING FREQUENCY: As needed

MEMBERS:

2 elected faculty advisors:

Lisa Myrick, Physician Assistant Program, 2023-2026

Duncan Norton, Pediatrics, 2024-2027

Medical Students:

2025

Kylie Truong, MIV (Florence Regional Campus)

Paul McQuillen, MIV (Advisor)

Sheldon Carpenter, MIV

MaryKathryn McGregor, MIV (Florence Regional Campus)

Andrew Nielson, MIV

2026

Gabrielle Gee, MIII

Yvone Shametaj, MIII

Hannah Gandy, MIII

Daniel Jaraki, MIII (Florence Regional Campus)

2027

Johnathan Finley, MII

Kathryn Klein, MII

Kaylee Williams, MII

Logan Hitchcock, MII (Chair)

Meredith Phillips, MII

Graduate Students

Kashish Khanna, Genetic Counseling

Emily Waigi, Biomedical Sciences

Lindsey Veit, Rehabilitation Counseling

Leatha Ferdon, Physician Assistant

- F. **Academic Standards Committee:** responsible for the maintenance of academic excellence in the SOMC, establishes criteria for determination of satisfactory academic performance for

promotion and graduation of medical students; establishes consistent standards for methods of assessing quality, assigning grades, and correcting academic deficiencies of medical students.

CHAIR: Interim Dean

TERM OF OFFICE: 3-year staggered terms for faculty members and 1-year terms for medical students; other members are ex officio

MEETING FREQUENCY: Twice a year and additional meetings as required

MEMBERS:

Interim Dean: Gerald Harmon, Chair

5 elected faculty members:

Ron Wells, Pediatrics, 2023-2026

Aaron Jasnow, Pharmacology, Physiology, and Neuroscience, 2023-2026

Stacey Cobb, Pediatrics, 2024-2027

Kerry Sims, Obstetrics and Gynecology, 2024-2027

Matthew Nodelman, Family and Preventative Medicine, 2024-2027

Medical Students:

Malone Locke, MIV

Paul McQuillen, MIV

Associate Dean for Undergraduate Medical Education: Predrag Krajacic

Assistant Dean for Clinical Curriculum and Assessment: Brian Keisler

Associate Dean for Admissions and Student Recruitment and Registrar: Robert Rhinehart

Director of Program Assessment and Quality Improvement: Travien Capers

Interim Assistant Dean for Pre-Clerkship Curriculum: Sandra Kelly

- 1. Grade Change Subcommittee:** hears, assesses, and decides upon requests from faculty members for grade changes for medical students in courses, clerkships, and electives.

CHAIR: Associate Dean for Admissions and Student Recruitment (Registrar)

TERM OF OFFICE: 3-year terms for faculty members; other members are ex officio

MEETING FREQUENCY: As required

MEMBERS:

1 faculty member of the Academic Standards Committee selected by Academic Standards Committee members as the representative to the Grade Change Subcommittee: Wenbin Tan

3 elected faculty members:

Tameka Funny, Internal Medicine 2024-2027

Norma Frizzell, Pharmacology, Physiology, and Neuroscience, 2023-2026

Kaustubh Joshi, Neuropsychiatry and Behavioral Science, 2022-2025

Staffed by Associate Dean for Admissions and Student Recruitment (Registrar)

: Robert Rhinehart (Chair)

- G. Women in Science and Medicine Committee:** advises the Dean on issues related to women students, faculty, and staff of the SOMC.
- CHAIR: Elected by members
- TERM OF OFFICE: 3-year, staggered terms for faculty and staff members and 1-year terms for graduate and medical students; other members are ex officio
- MEETING FREQUENCY: Monthly
- MEMBERS:
- 2 elected faculty members from basic science departments:  
 Kiesha Wilson, Pathology, Microbiology, and Immunology, 2024-2027 (Chair)  
 Camilla Wenceslau, Cell Biology and Anatomy, 2024-2027
- 3 elected faculty members from clinical departments:  
 Megan Weis, Family and Preventive Medicine, 2022-2025  
 Courtney Sanchez, Neuropsychiatry and Behavioral Science, 2024-2027  
 Carol Alan, Obstetrics and Gynecology, 2024-2027
- 2 representatives appointed by the Dean:  
 Zoe Foster, Family and Preventive Medicine, 2023-2026  
 Falicia Harvey, Student Success and Wellness, 2023-2026
- 2 SOMC alumni/ae appointed by the Dean:  
 Suchita Pancholi, Internal Medicine, 2022-2025  
 Stephanie Paolini, Neurology, 2023-2026
- 2 SOMC non-faculty staff members appointed by the Dean:  
 Natalie Hawkins, Surgery, 2022-2025  
 Elizabeth Caulder, Pathology, Microbiology, and Immunology, 2023-2026
- Medical Students:  
 Allison Dortilus, MII  
 Mary Parker, MIV
- Graduate Students:  
 Kasie Roark, Biomedical Sciences  
 Maggie Stuhldreier, Genetic Counseling  
 Jerzy Zito, Rehabilitation Counseling
- PA Student:  
 TBA
- Nurse Anesthesia Student:  
 TBA
- SOMC's AAMC Women's Liaison Officer serve as ex officio, non-voting member: Zoe Foster
- Three Honorary Members: Kinsey Meggett, Kasie Roark, Stephanie Wilczynski
- H. Appointment and Promotion Committee for Professional-Track Basic Science Faculty:** evaluates the curriculum vitae and application materials for candidates requesting appointment at the Associate Professor or Professor level or promotion to the Associate Professor of

Professor level and recommends to the Dean the appropriate faculty rank for the candidate.

CHAIR: Elected by members

TERM OF OFFICE: 3-year, staggered terms

MEETING FREQUENCY: As required

MEMBERS: Associate Professor or Professor (non-tenure track) from each basic science department appointed by the Faculty Representation Committee; Professor (tenure track or non-tenure track) from each basic science department appointed by the Department Chair

Faculty members appointed by the Faculty Representation Committee

Narendra Singh, Pathology, Microbiology, and Immunology, 2022-2025

Kevin LeBlanc, Nurse Anesthesia Program, 2022-2025

Britt Wilson, Pharmacology, Physiology, and Neuroscience, 2023-2026 (Chair)

Jack Goldsmith, Cell Biology and Anatomy, 2023-2026

Faculty members appointed by the Department Chair

Ioulia Chatzistamou Pathology, Microbiology, and Immunology, 2022-2026

Erika Blanck, Cell Biology and Anatomy, 2023-2026

Claudia Grillo, Pharmacology, Physiology, and Neuroscience, 2023-2026

**I. Appointment and Promotion Committee for Professional-Track Clinical Faculty:**

evaluates the curriculum vitae and application materials for candidates requesting appointment at the Associate Professor or Professor level or promotion to the Associate Professor of Professor level and recommends to the Dean the appropriate faculty rank for the candidate.

CHAIR: Elected by members

TERM OF OFFICE: 3-year, staggered terms for departments with more than one full professor

MEETING FREQUENCY: As required

MEMBERS: Associate Professor or Professor (non-tenure track) appointed by the Department Chair from each clinical department

Adrian Balica, Obstetrics and Gynecology, 2024-2027

Chuck Carter, Family and Preventive Medicine, 2024-2027

Jesse Clanton, Surgery, 2022-2025

Jeff Guy, Orthopedic Surgery, 2022-2025

William Hester, Florence Regional Campus, 2024-2027

Kaustubh Joshi, Neuropsychiatry and Behavioral Science, 2022-2025

Mary Beth Poston, Internal Medicine, 2023-2026

David Rotholz, Pediatrics, 2022-2025 (Chair)

Swamy Venkatesh, Neurology, 2022-2025

**J. Conflict of Interest Committee:** addresses situations when outside financial interests may overlap or conflict with their activities at the USC SOMC and manage compliance with University, SOMC, and national policies regarding intellectual or financial conflicts of interest. The committee will provide oversight for recognizing the importance of the research and educational missions to the University and acknowledge that it is enhanced when members of the University community interact with other groups and organizations, including businesses, government entities, not-for-profit groups, professional societies, and other academic institutions, and reasonably address potential conflicts of interest.

CHAIR: Elected by members

TERM OF OFFICE: 3-year, staggered terms for appointed faculty members; all other members are ex officio

MEETING FREQUENCY: As needed. Since the group meets via email and most issues are



clinical, most of the COI questions get sent to the Medical Group, which has SOMCe overlap with the SOMC. If there is a COI question that is strictly SOMC, then it will be sent to the SOMC Conflict of Interest Committee.

**MEMBERS:**

2 faculty members from clinical departments appointed by the Dean after consultation with the FRC:

Kaustubh Joshi, Neuropsychiatry and Behavioral Science, 2022-2025  
Cory Jones, Pediatrics, 2022-2025

2 faculty members from a basic science department appointed by the Dean after consultation with the FRC:

Deepak Bhare, Pathology, Microbiology, Immunology 2022-2025  
Frank Spinale, Cell Biology and Anatomy, 2022-2025

Director of Legal Affairs: Craig Stanley

Associate Dean for Continuous Professional Development and Strategic Affairs: Matt Orr

**III. Committees Related to the Office of the Dean Through the Office of Undergraduate Medical Education, including Offices of Admissions and Enrollment Services, Curricular Affairs and Media Resources, and Student and Career Services:**

**Through Office of Undergraduate Medical Education:**

**A. MD Program Policy and Procedures Committee:** ensures that the content of policies governing the MD program meet University guidelines, LCME requirements for Element 4.6, and are aligned with the SOMC's Strategic Plan. The purpose of the committee is to review and revise or approve policies submitted by administrative and other units of the MD program, in addition to developing policies and procedures for the MD program to ensure that all students, faculty, and staff are treated equitably, and expectations of behavior are clear. The committee is advisory to the Dean in regard to policies that involve the MD program and makes recommendations to the Executive Committee concerning policies that involve other educational/research/clinical/administrative programs in the SOMC.

**CHAIR:** Elected by members

**TERM OF OFFICE:** 3-year, staggered terms

**MEETING FREQUENCY:** Quarterly or as needed

**MEMBERS:**

3 elected faculty members

Elizabeth Nodelman, Obstetrics and Gynecology, 2023-2025  
Larry Reagan, Pharmacology, Physiology, and Neuroscience, 2023-2026  
Wayne Carver, Cell Biology and Anatomy, 2024-2027

2 staff members appointed by the Dean:

Phil Schneider, Undergraduate Medical Education, 2023-2026  
Stephany Smith: Student Affairs, 2023-2026

Medical Students:

Wesley Caudle, MII

Danielle Harpen, MIV

Associate Dean for Academic Affairs: J.T. Thornhill

Associate Dean for Student Affairs: Eric Williams

Associate Dean for Undergraduate Medical Education: Predrag Krajacic

Director of Legal Affairs: Craig Stanley

**Through Office of Admissions and Enrollment Services:**

**B. Admissions Committee:** establishes application/admissions policies and procedures for the SOMC; evaluates and recommends applicants for admission.

CHAIR: Director of Admissions and Enrollment Services

TERM OF OFFICE: From one to three years at the pleasure of the Dean and Chair of the Admissions Committee and 1-year terms for medical students; other members are ex officio

MEETING FREQUENCY: Each Wednesday from 1:30-5:00 p.m. from mid-September until the end of March. Committee members are expected to attend at least 75% of the meetings. For the 2023-2024 academic year, committee meetings and interviews will be virtual.

MEMBERS:

Up to 24 members appointed by the Dean, 1 of which should be from the Florence Regional Campus

Kari-Claudia Allen Harrington, Family and Preventive Medicine, 2022-2025

Ioulia Chatzistamou, Pathology, Microbiology, and Immunology, 2024-2025

Christine Wheeler, Pathology, Microbiology, and Immunology, 2024-2025

J.T. Thornhill, Associate Dean for Academic Affairs, 2024-2025

Myron Bell, Community Representative, 2024-2025

Donald Wouri, Retired Faculty Member, 2024-2025

Hugh Wilcox, McLeod Medical Center, 2024-2026

Tanya Dillihay, Retired Faculty Member, Spring 2025

Richard Webb, Lexington Medical Center, 2024-2027

Juan Camps, Surgery, 2024-2027

Catherine McClung-Smith, Surgery, 2024-2027

Andrew Mather, Obstetrics and Gynecology, 2024-2027

Mohamad Azhar, Cell Biology and Anatomy, 2024-2027

Josh McCain, Community Representative, 2024-2025

Josnel Faiivae, Neuropsychiatry and Behavioral Science, 2024-2027

Adrain Balica, Obstetrics and Gynecology, 2024-2027

James McCallum, VA Representative, 2024-2025

Nosizwe Sellers, Community Representative, 2024-2025

Roz McConnaughy, Library, 2024-2025 (alternate)

Predrag Krajacic, Associate Dean for Undergraduate Medical Education, 2024-2025 (alternate)

Medical Students:

Kyla Manning, MII

Ryan Titus, MII

Chris Cooke, MIV

Janu Patel, MIV

Jessica Pia, MIV  
Emily Blumenfeld, MIV  
Anna Baucom, MIV  
Mattie Kennedy, MIV  
Bryce Justus, MIV – Florence  
Kaylee Williams, MII - Alternate

Associate Dean for Admissions and Student Recruitment and Registrar: Robert Rhinehart  
(Chair)

Director of Medical Student Recruitment: James Stallworth

**Through Office of Curricular Affairs:**

- C. Curriculum Committee:** is responsible for the development of and oversight over the content, structure, and pedagogy of the curriculum leading to the M.D. degree and for ensuring that students learn the knowledge, skills, attitudes, and behaviors necessary for the successful practice of medicine.

CHAIR: Elected by members – 1-year clinical science chair – Andy Sides (Chair)

CHAIR ELECT – 2-year basic science chair-elect – Jack Goldsmith (Chair Elect)

TERM OF OFFICE: 3-year (see above for new terms) staggered terms for faculty members and 1-year terms for medical students; other members and consultants are ex officio

MEETING FREQUENCY: Monthly

MEMBERS:

1 faculty member from each clinical department, 2 faculty members from each basic science department, and 1 faculty member from the Florence Regional Campus.

Alexa Gandy, Pathology, Microbiology, and Immunology, 2022-2025

Andrew Vaughn, Family and Preventive Medicine 2022-2025

James Cook, Obstetrics and Gynecology, 2022-2025

John Walsh, Orthopedic Surgery, 2022-2025

Marwan Elya, Florence Regional Campus, 2022-2025

Andy Sides, Internal Medicine, 2023-2026 (Chair)

Tripp Bell, Radiology, 2023-2026

Courtney Sanchez, Neuropsychiatry and Behavioral Science 2023-2026

Erika Blanck, Cell Biology and Anatomy, 2023-2026

Britt Wilson, Pharmacology, Physiology, and Neuroscience, 2023-2026

Jim Fadel, Pharmacology, Physiology, and Neuroscience, 2023-2026

Jack Goldsmith, Cell Biology and Anatomy, 2024-2027

Swamy Venkatesh, Neurology, 2024-2027

Ioulia Chatzistamou, Pathology, Microbiology, and Immunology, 2024-2027

Dan Brown, Pediatrics, 2024-2027

TBA, Surgery, 2024-2027

Medical Students:

Jonathan Davis, MII

Melanie Tieman, MII

Mikaela Ruvolo, MIV

Grant Morgan, MIV

Aaron Justus, MIV Florence

## **Non-Voting Members**

Assistant Dean for Clinical Learning: James Cook (non-voting)

Associate Dean for Undergraduate Medical Education: Predrag Krajacic (non-voting)

Assistant Dean for Clinical Curriculum and Assessment: Brian Keisler (non-voting)

Interim Assistant Dean for Pre-Clerkship Curriculum: Sandra Kelly (non-voting)

Associate Dean for Medical Student Education (Florence): Alan Sechtin (non-voting)

Associate Dean for Academic Affairs: J. T. Thornhill (non-voting)

## **Non-Voting Consultants:**

Director of Educational Program Assessment and Quality Improvement: Travien Capers

Assistant Dean for Information Technology and Chief Information Officer: Lindsie Cone

Representative for Associate Dean for Graduate Medical Education: Renee Connolly

Interim Director of Library Services: Rozalynd McConnaughy (non-voting consultant)

Assistant Dean for Student Professional Development and Director of Educational Innovation:  
Donna Ray (non-voting consultant)

Associate Dean for Admissions and Student Recruitment and Registrar: Robert Rhinehart (non-voting consultant)

Associate Dean for Student Affairs: Eric Williams (non-voting consultant)

Staffed by Administrative Coordinator, Office of Curricular Affairs: Katrina Garvin

### **1. Standing Subcommittees:**

- a. **M-I/M-II Subcommittee:** is responsible for periodic review and update of all required M-I and M-II courses.  
CHAIR: Elected by members  
TERM OF OFFICE: 1-year terms for faculty members and 1-year terms for medical students; other members are ex officio  
MEETING FREQUENCY: Called at the discretion of the chair or at the direction of the chair of the Curriculum Committee.  
MEMBERS:  
At least 4 faculty members appointed by the Curriculum Committee Chair from a roster of basic science and clinical Curriculum Committee members who have expressed interest in this subcommittee:  
Course Directors:  
Christopher Gainey

Edie Goldsmith  
Erika Blanck  
James Cook  
Britt Wilson

Block Directors:

James Catroppo  
Alexa Gandy  
Ioulia Chatzistamou  
Lawrence Reagan  
Jim Fadel (Chair)

Medical Students:

Jonathan Davis, MII  
Melanie Tieman, MII  
Michaela Ruvolo, MIV

Holly LaVoie (non-voting member)

Assistant Dean for Information Technology and Chief Information Officer: Lindsie Cone (non-voting consultant)

Interim Assistant Dean for Pre-Clerkship Curriculum: Sandra Kelly (ex officio)

Course Directors (ex officio)

Representation from both basic science and clinical departments is essential; the subcommittee may also invite as members other faculty members who are not Curriculum Committee members. With the approval of the Subcommittee chair, minutes will be taken and distributed by the Assistant Dean for the Preclerkship Curriculum.

- b. M-III/M-IV Subcommittee:** is responsible for the periodic review and update of all required M-III and M-IV courses.

CHAIR: Elected by members

TERM OF OFFICE: 1-year, terms for faculty members and 1-year terms for medical students; other members are ex officio

MEETING FREQUENCY: Called at the discretion of the chair or at the direction of the chair of the Curriculum Committee.

MEMBERS:

At least 4 faculty members appointed by the Curriculum Committee Chair from a roster of basic science and clinical Curriculum Committee members who have expressed interest in this subcommittee:

Andrew Vaughan (Chair) – Family Medicine  
Andrew Sides – Internal Medicine  
Staphanie Paolini – Neurology  
Katelyn Fisher – OB/GYN  
James Stallworth – Pediatrics  
Courtney Sanchez – Psychiatry  
Phillip Prest - Surgery  
Tripp Bell

Dan Brown  
Swamy Venkatesh  
Marwan Elya, Florence

Medical Students:

Aaron Justus, MIV Florence  
Grant Morgan, MIV  
Mikaela Ruvolo, MIV

Associate Dean for Medical Education (Florence): Alan Sechtin (ex officio)

Assistant Dean for Clinical Curriculum and Assessment: Brian Keisler (ex officio)

Representation from both basic science and clinical departments is essential; the subcommittee may also invite as members other faculty members who are not Curriculum Committee members. With the approval of the Subcommittee chair, minutes will be taken and distributed by the Assistant Dean for Clinical Curriculum.

- c. **Distributed Curricula Subcommittee** – Perform, under the supervision of the Curriculum Committee, periodic reviews and assessments of distributed curricula for medical students. Make reports and recommendations, based upon the findings of the periodic reviews and assessments of distributed curricula, to the Curriculum Committee. Review elements of the curriculum that span both pre-clinical and clinical learning environments and identify them as distributed curricula.

CHAIR: Elected by members

TERM OF OFFICE: 1-year terms for faculty members; other members are ex officio

MEETING FREQUENCY: Called at the discretion of the chair or at the direction of the chair of the Curriculum Committee.

MEMBERS:

Alexa Gandy  
Jack Goldsmith  
James Cook  
Tripp Bell

Medical Students:

Jonathan Davis, MII  
Aaron Justus, MIV Florence

Thread Directors – Voting Members

Ben Thompson – Ethics and Professionalism

Chris Goodman – Health and Society

James Cook – Health Systems Science

TBA – Nutrition

Tripp Bell – Point of Care Ultrasound

Tripp Bell - Radiology

Ashley Jones – Screening and Treatment of Substance Use Disorders

Avery Dingle, PMI (non-voting member)

Jeannette Fulton, Radiology (non-voting member)

Associate Dean for Student Affairs: Eric Williams (non-voting consultant)

Assistant Dean for Student Professional Development and Director of Educational Innovation: Donna Ray (non-voting consultant)

Associate Dean for Admissions and Student Recruitment and Registrar: Robert Rhinehart (non-voting consultant)

- d. **Assessment and Evaluation Subcommittee:** is responsible for serving as consultants for assessment projects and otherwise serving as leaders to support a culture of assessment throughout the SOMC; regularly reviewing SOMC assessment policies and procedures and recommending improvements to the SOMC Curriculum Committee supporting SOMC assessors with information and resources, including technology recommendations, to maintain and carry out assessment plans--this includes recommending or providing assistance in the development of specific assessments of student learning outcomes.

CHAIR: Elected by members

TERM OF OFFICE: The other 3 standing subcommittees of the Curriculum Committee have Chairs elected at the beginning of the academic year who serve 1-year terms and whose terms will be extended if they are the subcommittee chair for multiple years. The medical student will serve a 1-year term. The assistant deans and director of program assessment are ex officio.

MEETING FREQUENCY: Called at the discretion of the chair or at the direction of the chair of the Curriculum Committee.

MEMBERS: Chairs of the subcommittees:

Jim Fadel – Chair, MI/MII Subcommittee

Andrew Vaughan – Chair, MIII/MIV Subcommittee

TBD – Chair, Distributed Curriculum Subcommittee

Medical Students:

Melanie Tieman, MII

Grant Morgan, MIV

Director of Educational Program Assessment and Quality Improvement: Travien Capers (non-voting consultant)

Representative for Associate Dean for Graduate Medical Education: Renee Connolly (non-voting consultant)

Associate Dean for Medical Student Education-Florence: Alan Sechtin (ex officio)

Interim Assistant Dean for Pre-Clerkship Curriculum: Sandra Kelly, (ex officio)

Assistant Dean for Clinical Curriculum and Assessment: Brian Keisler (ex officio)

Interim Director of Library Services: Rozalynd McConnaughy (non-voting consultant)

**Through Office of the Associate Dean for Research and Graduate Education:**

- C. Graduate Education Committee:** oversees all the Graduate Programs in the SOMC. Establishes policies and procedures for the graduate programs consistent with USC and SOMC guidelines.

CHAIR: Elected by members

TERM OF OFFICE: All members are ex officio

MEETING FREQUENCY: As required

MEMBERS:

All directors of SOMC graduate programs

David Mott, Biomedical Science Graduate Program

Kevin LeBlanc, Nurse Anesthesia Graduate Program

Christine Sacco-Bene, Rehabilitation Counseling Graduate Program

Whitney Dobeck, Genetic Counseling Graduate Program

Rita Dixon, Physician Assistant Graduate Program

Senior Associate Dean for Research and Graduate Education: Leo Bonilha

- D. Biomedical Science Graduate Committee:** develops and oversees the content, structure, and pedagogy of the curriculum leading to the M.S. and Ph.D. in Biomedical Sciences degrees and for ensuring that students have solid knowledge and skills in biomedical sciences. Ensures that program requirements are met by departments, research focus groups, and students.

CHAIR: Director for Biomedical Science Graduate Programs

TERM OF OFFICE: All faculty members are ex officio

MEETING FREQUENCY: As required

MEMBERS:

Biomedical Science Graduate Program Director: David Mott

2 appointed representatives from each basic science department:

Mohamad Azhar, Cell Biology and Anatomy

Angela Murphy, Pathology, Microbiology, and Immunology

Jason Kubinak, Pathology, Microbiology, and Immunology

Aaron Jasnow, Pharmacology, Physiology, and Neuroscience

Claudia Grillo, Pharmacology, Physiology, and Neuroscience

Camilla Wenceslau, Cell Biology and Anatomy

Senior Associate Dean for Research and Graduate Education: Leo Bonilha

Health Professional Sciences Concentration Director: Ioulia Chatzistamou

Applied Biotech Concentration Director: Austin Worden

- E. Integrated Biomedical Sciences Admissions Committee:** reviews applications for admissions to the Integrated Biomedical Sciences first-year program

CHAIR: Biomedical Science Graduate Program Director



TERM OF OFFICE: All faculty members are ex officio

MEETING FREQUENCY: As required

MEMBERS:

Biomedical Science Graduate Program Director: David Mott

1 appointed representative from each of the following departments/schools:

Department of Chemistry and Biochemistry: Wayne Outten

Department of Biological Sciences: David Reisman

Department of Drug Discovery and Biomedical Sciences: Doug Pittman

SOMC Basic Science Department: Aaron Jasnow

- F. Nurse Anesthesia Graduate Committee:** establishes policies and procedures for the Graduate Nurse Anesthesia Program consistent with USC and SOMC guidelines. Ensures that program requirements are met.

CHAIR: Graduate Nurse Anesthesia Program Director

TERM OF OFFICE: All faculty members are ex officio

MEETING FREQUENCY: Twice per year and additional meetings as required

MEMBERS:

Graduate Nurse Anesthesia Program: Director: Kevin LeBlanc (Chair)

Assistant Program Director – Columbia Site: Catherine Gutshall

Assistant Program Director – Greenville Site: Richard Wilson

Faculty of Graduate Nurse Anesthesia Program: Tab King and Marc Benz

Nurse Anesthesia Program Clinical Coordinator (Columbia): Catherine Rhea

- G. Nurse Anesthesia Program Admissions Committee:** evaluates applications, interviews potential candidates, and makes recommendations for admission to the Graduate Program in Nurse Anesthesia in accordance with university policy.

CHAIR: Nurse Anesthesia Faculty Member appointed by the Program Director

TERM OF OFFICE: 2 years

MEETING FREQUENCY: During admissions cycle, typically 6 interview days in early November

MEMBERS:

Program Director: Kevin LeBlanc

5 appointed faculty members:

Richard Wilson

Catherine Rhea

Sheena Morris

Winston King

Catherine Gutshall

- H. Nurse Anesthesia Curricular Review/Planning Committee:** evaluates, discusses, and makes recommendations regarding the didactic and clinical curriculum. It is a major component of the Continuous Self-Assessment Plan to determine purposeful change and needed improvement.

CHAIR: Nurse Anesthesia Faculty Member appointed by the Program Director

TERM OF OFFICE: 2 years

MEETING FREQUENCY: 3 times per year—meeting typically occurs at the end of each semester

MEMBERS:

Program Director: Kevin LeBlanc

5 appointed faculty members:

Catherine Gutshall (Chair)  
Catherine Rhea  
Sheena Morris  
Winston King  
Richard Wilson

1 elected faculty member:

Pamela Wilson, Physician Assistant Program, 2023-2025

- I. Rehabilitation Counseling Graduate Committee:** establishes policies and procedures for the Graduate Rehabilitation Counseling Program consistent with USC and SOMC guidelines. Ensures that program requirements are met.

CHAIR: Rehabilitation Counseling Graduate Program Director

TERM OF OFFICE: All faculty members are ex officio

MEETING FREQUENCY: As required

MEMBERS:

Academic Director of Rehabilitation Counseling Graduate Program: Christine Sacco-Bene, Neuropsychiatry and Behavioral Science (Chair)

3 appointed faculty members:

Michael Walsh, Neuropsychiatry and Behavioral Science  
Robert Dawson, Neuropsychiatry and Behavioral Science  
David Leach, Neuropsychiatry and Behavioral Science

- J. Genetic Counseling Graduate Committee:** establishes policies and procedures for the Biomedical Science Graduate Genetic Counseling Program consistent with USC and SOMC guidelines. Ensures that program requirements are met.

CHAIR: Genetic Counseling Graduate Program Director

TERM OF OFFICE: All faculty members are ex officio

MEETING FREQUENCY: As required

MEMBERS:

Program Director: Whitney Dobek (Chair)

3 appointed faculty members:

Whitney Dobek, Obstetrics and Gynecology  
Amy Wardyn, Obstetrics and Gynecology  
Jessica Fairey, Obstetrics and Gynecology

- K. Physician Assistant Graduate Committee:** establishes policies and procedures for the Physician Assistant Program consistent with USC and SOMC guidelines. Ensures that program requirements are met.

CHAIR: Physician Assistant Program Director

TERM OF OFFICE: All faculty members are ex officio

MEETING FREQUENCY: As required

MEMBERS:

Program Director: Rita Dixon

4 appointed members:

Pamela Wilson, Director of Didactic Education  
Lisa Myrick, Director of Clinical Education  
James Stallworth, Physician Assistant Program Medical Director  
Paul Toriello, Assistant Dean for Clinical Graduate Programs

- L. Physician Assistant Graduate Program Admissions Committee:** interviews and selects Physician Assistant Program applicants.

CHAIR: Physician Assistant Graduate Program Admissions Director

TERM OF OFFICE: 2 years

MEETING FREQUENCY: Interviews are held over one week, typically in September

MEMBERS:

Physician Assistant Program Director: Rita Dixon

Program Faculty:

Kirby Cranford (Chair)  
Pamela Wilson  
Annette Rauch  
Lisa Myrick  
Kelly Clark

2 elected faculty members:

Jeanette Fulton, Radiology, 2023-2025  
Christine Wheeler, Pathology, Microbiology and Immunology, 2024-2026

1 Physician Assistant Program Staff Member: Tracey Goldson

- M. Physician Assistant Graduate Program Student Progress and Promotion Committee:** evaluates student academic and professional progress and makes recommendations for action to the program director.

CHAIR: Physician Assistant Program Medical Director

TERM OF OFFICE: 2 years

MEETING FREQUENCY: as needed, typically meet more often during the spring semester

MEMBERS:

Program Faculty:

Kirby Cranford  
Pamela Wilson  
Annette Rauch  
Lisa Myrick  
Kelly Clark

1 elected faculty member:

Rebekah Blankenship, Pediatrics, 2023-2025

Physician Assistant Program Medical Director: James Stallworth

**Through Office of Student and Career Services:**

- N. Leave of Absence Committee:** makes recommendations to the Associate Dean for

Undergraduate Medical Education regarding leaves of absence from the SOMC for medical students.

CHAIR: Elected by members

TERM OF OFFICE: 3-year, staggered terms for faculty members

MEETING FREQUENCY: As required.

MEMBERS:

4 elected faculty members:

Garrett Helms, Family and Preventive Medicine, 2022-2025

Karen McMullen, Library, 2022-2025 (Chair)

Matthew Khayata, Pediatrics, 2023-2026

Renu Pokharna, Neurology, 2023-2026

1 appointed faculty member in the Department of Neuropsychiatry and Behavioral Science:

Christine Sacco-Bene, Rehabilitation Counseling, 2022-2025

Staffed by Associate Dean for Student Affairs: Eric Williams

- O. Scholarship and Loan Committee:** awards all SOMC scholarships and awards all long-term loans administered by the SOMC.

CHAIR: Elected by members

TERM OF OFFICE: 3-year, staggered terms for faculty members and 1-year terms for medical students; other members and consultants are ex officio

MEETING FREQUENCY: Twice a year in the spring and fall semesters

MEMBERS:

5 elected faculty members:

Brandon Busbee, Pathology, Microbiology, and Immunology, 2022-2025

Ron Wells, Pediatrics, 2023-2026

Dan Foster, Pharmacology, Physiology, and Neuroscience, 2023-2026

Karen McMullen, Library, 2024-2027

Kylie Whittle, Family and Preventative Medicine, 2024-2027

Medical Students:

Gabriel Patrautanu, MIV

Julia Thoppil, MIV

Consultants:

Bank of America Representative: Pam Carroll

Douglas Scholarship Representative: Claude Smith

Cantey Scholarship Representative: William Cantey

Education Foundation Representative: VACANT

Assistant Dean for Administration and Finance: Derek Payne

Associate Dean for Admissions and Student Recruitment and Registrar: Robert Rhinehart

Staffed by Associate Dean for Student Affairs: Eric Williams and Assistant Director of Student Affairs/Financial Aid: Jerel Arceneaux

- P. Student Services Committee:** works with the Associate Dean for Student Affairs and Career Advising to advocate for, promote, and implement opportunities in order to improve the culture and collaboration among all USC SOMC students and enhance the student experience. The Student Services Committee strives to preserve and promote students' physical, social, emotional, and cognitive wellness.

**CHAIR:** Associate Dean for Student Affairs Columbia

**TERM OF OFFICE:** 3-year, staggered terms for faculty members and 1-year terms for medical students; other members are ex officio

**MEETING FREQUENCY:** As needed or twice a year in the Spring and Fall semesters

**MEMBERS:**

5 elected faculty members:

Julie Anderson, Pediatrics, 2022-2025

Edie Goldsmith, Cell Biology and Anatomy, 2022-2025

Victor Jenkinson, Library, 2022-2025

Lisa Myrick, Physician Assistant Program, 2022-2025

Melanie Blackburn, Pediatrics, 2024-2027

Medical Students:

Logan Hitchcock, MII

Elizabeth Rowan, MIV

Graduate Students:

Cassidy Lena, Genetic Counseling

Laura Scherck, Physician Assistant

Madison Lovejoy, Rehabilitation Counseling

Emily Waigi, Biomedical Engineering

Kyle Tackeberry, Nurse Anesthesia

Associate Dean for Student Affairs: Eric Williams (Chair)

Assistant Director of Student and Career Services/Financial Aid: Jerel Arceneaux

Consultant: Assistant Director for Alumni and Student Engagement: Paige Stiles

#### **IV. Committees Related to the Office of the Dean through the Office of Administration and Finance:**

- A. Faculty Budget Committee:** serves in an advisory capacity to the school's financial and academic leaders regarding financial and budgetary issues. This committee will serve as a liaison between the unit administration and the faculty on matters pertaining to the SOMC budget, advocating for faculty priorities on matters of budget and budgetary policy, and providing a venue for discussing faculty questions and concerns about the SOMC budget and budgeting process. This committee will support the key role that chairs and directors play in the school's budget decision making.

**CHAIR:** Elected by the members

**TERM OF OFFICE:** The faculty member receiving the highest number of votes in each of the three categories will serve a three-year term. For tenured/tenure track and professional track faculty categories, the faculty members who receive the second most votes will serve an initial two-year term. Following the initial terms, all terms will be for three years.

**MEETING FREQUENCY:** At least quarterly

**MEMBERS:**

2 elected tenure-track or tenured faculty members:

Susan Wood, Pharmacology, Physiology, and Neuroscience, 2023-2026

Reilly Enos, Pathology, Microbiology, and Immunology, 2023-2025

2 elected professional-track faculty members:

Jeff Hall, Family and Preventive Medicine, 2023-2026 (Chair)

Rita Dixon, Physician Assistant Program, 2023-2025

1 elected librarian:

Rozalynd McConnaughy, Library, 2023-2026

Interim Dean: Gerry Harmon

Assistant Dean for Administration and Finance: Derek Payne

**V. Committees Related to the Health and Safety of SOMC Faculty Members, Students, and Staff Members:**

**A. Wellness Promotion Committee:** coordinates and promotes wellness activities for SOMC faculty, staff, and students.

**CHAIR:** Elected by members

**TERM OF OFFICE:** 3-year, staggered terms for faculty and staff members, 1-year terms for medical and graduate students

**MEETING FREQUENCY:** Six times per year

**MEMBERS:**

3 elected faculty members

Kandy Velazquez, Pathology, Microbiology, and Immunology, 2022-2025

Ben Hawfield, Cell Biology and Anatomy, 2022-2025 (Chair)

James Selph, Neurology, 2024-2027

3 non-faculty SOMC staff members appointed by the Dean:

Jon Crain, Facilities, 2023-2026

Nikita Stanley, Student Services, 2023-2026

Nicole Holt, 2024-2027

Medical Students:

Katherine McClure, MII

Zola Jane Aplin, MII

Thomas Sanders MIV

Graduate Students:

Hayden Petee, Rehabilitation Counseling

Emily Kallis, Rehabilitation Counseling

Cammi Galley, Genetic Counseling

Jordan Howze, Biomedical Sciences

Madeline Andrews, Physician Assistant

Senior Assistant Dean for Student Success and Wellness: Falicia Harvey (ex officio)

Student Success and Wellness Center Coordinator: Cameron Holbrook (ex officio)

**VI. Committee related to the Office of the Dean through the Office of Access and Engagement:**

- A. Access and Engagement Committee:** plans and implement means of increasing the number of students from groups underrepresented in the medical profession who are prepared for, recruited to, matriculate at, and graduate from the SOMC and who are committed to considering their residency training at Prisma Health; plans, implements, and supports efforts to increase the number of basic science and clinical faculty members from under-represented backgrounds.

CHAIR: Associate Dean, Admissions and Student Recruitment

TERM OF OFFICE: 3-year, staggered terms for faculty members, alumni, and HBCU, community; 1-year terms for medical students; other members are ex officio

MEETING FREQUENCY: As Needed

MEMBERS:

2 clinical faculty members appointed by the Dean via the Faculty Representation Committee process.

Sunita Paudyal, Internal Medicine, 2022-2025

TBA, 2024-2027

2 basic science faculty members appointed by the Dean via the Faculty Representative Committee process.

Ioulia Chatzistamou, Pathology, Microbiology, and Immunology 2022-2025

TBA, 2024-2027

1 staff member appointed by the Dean after consultation with the SOMC Staff Senate Representative/

TBA, 2024-2027

2 faculty members affiliated with Prisma Health who are from backgrounds underrepresented in medicine appointed by the Dean after consultation with Associate Dean, Admissions and Student Recruitment

TBA, 2024-2027

TBA, 2024-2027

1 representative of Historically Black Colleges and Universities (HBCU's) appointed by the Dean.

Walden Ai, Benedict College, 2024-2027

1 SOMC alumni who is from an underrepresented medicine background appointed by the Dean after consultation with Associate Dean, Admissions and Student Recruitment.

TBA

Medical Student:

TBA

Graduate Student:

TBA

**VII. Committee Related to the Office of the Dean through the Medical Library:**

- A. Library Committee:** advises Director of Library Services on policy matters, especially relating

to the collection and staffing of the Medical Library.

CHAIR: Elected by members

TERM OF OFFICE: 3-year, staggered terms for faculty members and 1-year terms for graduate and medical students; other members are ex officio

MEETING FREQUENCY: Twice per year and as needed

MEMBERS:

7 elected faculty members:

Robert Dawson, Rehabilitation Counseling, 2022-2025

Emily Lowell, Pediatrics, 2022-2025 (Chair)

Christine Wheeler, Pathology Microbiology, and Immunology 2022-2025

Kirby Cranford, Physician Assistant Program, 2023-2026

James Catroppo, Pathology, Microbiology, and Immunology 2023-2026

Anna Hoppmann, Pediatrics, 2024-2027

Rita Dixon, Physician Assistant Program, 2024-2027

Medical Students:

Mary McElveen, MII

Ross Duffett, MIV

Graduate Students:

Kaitlyn Gmitro, Genetic Counseling

Christian Wohlfeld, Biomedical Sciences

Katherine Strongarone, Rehabilitation Counseling

Interim Director of Library Services: Rozalynd McConnaughy

Assistant Dean for Information Technology and Chief Information Officer: Lindsie Cone (ex officio)

## VIII. **Committee Related to the Office of the Dean Through the Office of Information Technology:**

- A. Information Technology Committee:** advises the Assistant Dean for Information Technology and Chief Information Officer on policy matters, especially relating to computer needs of students and faculty as they relate to educational programs and research activities and to the structure and function of the SOMC computer network and communication systems.

CHAIR: Elected by members

TERM OF OFFICE: 3-year, staggered terms for faculty members and 1-year terms for medical students; other members are ex officio

MEETING FREQUENCY: Twice per year and as needed

MEMBERS:

5 elected faculty members:

Joe McQuail, Pharmacology, Physiology, and Neuroscience 2023-2026

Robert Dawson, Rehabilitation Counseling, 2023-2026

Austin Worden, Instrumentation Resource Facility/Cell Biology and Anatomy, 2024-2027, (Chair)

Eric Williams, Student Affairs, 2024-2027

Colin Evans, Cell Biology and Anatomy, 2024-2027

Medical Students:



Alex Barnette, MII  
Riley Reasons, MII  
Robert Loomis, MIV  
Matthew Staub, MIV

Interim Assistant Dean for Pre-Clerkship Curriculum: Sandra Kelly

Assistant Dean for Clinical Curriculum and Assessment: Brian Keisler

Assistant Dean for Information Technology and Chief Information Officer: Lindsie Cone

Manager of Computer Resources: Stan Laraque

Interim Director of Library Services: Rozalynd McConnaughy (ex officio)

Director of Communications and Marketing: Emily Miles (ex officio)

Senior Associate Dean for Research and Graduate Education: Leo Bonilha (ex officio)

#### **IX. Members of the Faculty Senate**

**Faculty Senate:** 5 SOMC tenure-track faculty members and 3 clinical professional-track faculty members are elected to the USC Faculty Senate.

**CHAIR:** None

**TERM OF OFFICE:** 3-year, staggered terms

**MEETING FREQUENCY:** Monthly

**MEMBERS:**

Fiona Hollis, Ph.D., Cell Biology and Anatomy, 2022-2025 (Tenure Track)

Clinton Webb, Ph.D., Cell Biology and Anatomy, 2022-2025 (Tenure Track)

J. T. Thornhill, M.D., Neuropsychiatry and Behavioral Science, 2022-2025 (Clinical Professional Track)

Deepak Bhere, Ph.D., Pathology, Microbiology, and Immunology, 2023-2026 (Tenure Track)

Aaron Jasnow, Ph.D., Pharmacology, Physiology, and Neuroscience, 2023-2026 (Tenure Track)

Joseph McQuail, Ph.D., Pharmacology, Physiology, and Neuroscience, 2023-2026 (Tenure Track)

Michael Cryer, M.D., Internal Medicine, 2024-2027 (Clinical Professional Track)

Mark Humphrey, M.D. Family and Preventative Medicine, 2024-2027 (Clinical Professional Track)

## APPENDIX 1

### SOMC Committee Membership Recusal Policy May 2015

**Purpose:** The purpose of this policy is to formally state those instances when committee members should recuse themselves from voting on actions specifically aimed at applicants and current students in the School of Medicine.

**Rationale:** While participation, particularly of faculty, on SOMC committees is not only encouraged, but necessary for the SOMC to function and conduct business; there are instances, specifically involving actions concerning applicants or current students, where the faculty member is expected to recuse his/herself from voting. This is necessary to protect the applicant/student from unfair bias in the process. While the list of committees and potential conflicts is not meant to be all inclusive it is expected that committee members will exercise good judgement and will recuse themselves from the committee prior to the discussion of the applicant/student. A faculty member's recusal should be noted as part of the official minutes of the committee meeting.

#### Academic Review Committee

- Close personal relationship with the student
- Current course/clerkship director of student
- Relative of student

#### Admissions Committees

- Current or former close personal relationship with applicant
- Current professor of applicant
- Relative of applicant

#### Honor Committee

- Close personal relationship with the student
- Current course/clerkship director of student
- Relative of student

#### Leave of Absence Committee

- Close personal relationship with the student
- Current course/clerkship director of student
- Relative of student

#### Student Promotions Committee

- Close personal relationship with the student
- Current course/clerkship director of student
- Relative of student

#### Student Services Committee

- Close personal relationship with the student
- Current course/clerkship director of student
- Relative of student

Endorsed by the Faculty Representation Committee – 5/29/15; Approved by the Executive Committee – 7/07/15